

Government Degree College Chodavaram

Institutional Plan for the academic year 2024-25

Month: June-2024

Date	Activity	Description
I-week and II- week	Commencement of Classes for Sem-2 And Sem-4 students	Online classes as per the University calendar
III- week	Review meeting by Principal	Review of results, review of annual curricular plans by lecturers, plan, and conduct of academic activities, co-curricular and extracurricular in the academic year
	Preparation of Semester wise Academic plans (Lecturer wise)	Preparation of Semester wise Academic plans by lecturers as per the format
	Commencement of classes for II & III year students	OFF-LINE mode classes as per the University calendar
IV- week	Class representatives meeting	Selection of representatives, awareness of the student feedback mechanism
	II Mid Exams to II Sem Students	Conduct of examinations and recording of marks in the Performa provided
21	International Yoga Day	Celebration of International Yoga Day
26	International Day against Drug Abuse & Illicit Trafficking	Awareness program on Drug abuse

Month: July-2024

Date	Activity	Description
I week	Review meeting at different levels	Review of academic, administrative and financial aspects
II- week	Sem end exams to IV semester	Conduct of examinations
	Sem-I Admissions	Admissions and commencement of classes
III week	Commencement of Student centric activities	Class room seminars, study projects, field trips and competitions etc.,
IV week	Vanamahotsavam	Organisation of plantation programs in college premises
11	International Population Day	Celebration of International population day

Month: August-2024

Date	Activity	Description
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I week	Review meeting at different levels	Review of academic, administrative and financial aspects
	Parent Teacher meeting	Parents meet with teachers
II week	Commencement of V Semester Classes	Commencement of V semester classes after Examinations
III week	Career Counselling programs	Display of notifications on college wall Magazine & guidance for application
15	Independence Day celebrations	Conduct of related activities. Presentation of awards at college level to toppers in Academics (subject wise and group wise) at college level
26	Women's Equality day	Conduct of related activities by WEC
29	Telugu Bhasha Dinostavam	Conduct of related activities
IV week	Commencement of III Semester Classes	Commencement of III semester classes after Examinations

Month: September-2024

Date	Activity	Description
I week	Review meeting at different levels	Review of academic, administrative and financial aspects
II week	Teacher evaluation process	Collection of feedback, analysis & documentation for academic audit
	I Mid Exams to V Sem Students	Conduct of examinations and recording of marks in the Performa provided
III week	Career Counselling programs	Display of notifications on college wall Magazine & guidance for application
5	Teachers Day	Celebration of Teachers Day
8	International literacy day	Conduct of related activities
22	Hindi Divas celebrations	Literary competitions
24	NSS day	NSS activities

Month: October-2024

Date	Activity	Description
I week	Review meeting at different levels	Review of academic, administrative and financial aspects
	Principal Evaluation	Collection of feedback & Redressal of grievances
II week	Career Counselling programs	Display of notifications on college wall Magazine &

		guidance for application
2	Gandhi Jayanti & Lal Bahadur Sastri Jayanti	Celebrations
31	National Integration Day	Conduct of related activities
IV Week	Reviewing the student centric activities	Class room seminars, study projects, field trips and competitions etc.,

Month: November-2024

Date	Activity	Description
I week	Review meeting at different levels	Review of academic, administrative and financial aspects
III week	Mid Exams to Students	Conduct of examinations and recording of marks in the Performa provided
11	National Education Day	Conduct of related activities
14-20	National Library Week	<ol style="list-style-type: none"> 1. Organise programs to inculcate reading habits 2. Encourage students to visit library
IV week	Practical Exams to III and V Sem Students	Conduct of examinations and recording of marks in the Performa provided

Month: December-2024

Date	Activity	Description
I week	Review meeting at different levels	Review of academic, administrative and financial aspects
I week	Sem end exams to III and V Semester students	Conducting the semester end exams to V Semester students as per the University Schedule
III week	Student centric activities	Class room seminars, study projects, field trips and competitions etc.,
IV week	Practical exams to I sem students	Conducting of practical exams to I and III Semester students as per the Schedule
1	AIDS day	Red Ribbon Club – conduct of awareness programs
10	Human rights day	Conduct of related activities
24	National Consumer day	Competitions and awareness programs

Month: January -2025

Date	Activity	Description
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I week	Review meeting at different levels	Review of academic, administrative and financial aspects
	Ist Semester Sem-end exams	Conduct of exams as per university schedule
III week	Commencement of II semester classes	II semester classes commencement after I semester exams
12	National Youth Day	Celebration of the day
25	National Voters Day	Awareness program to exercise the franchise
26	Republic day	Celebration of the day

Month: February -2025

Date	Activity	Description
I week	Review meeting at different levels	Review of academic, administrative and financial aspects
II week	Mid Semester exams to IV Sem students	Conduct of exams as per university schedule
	District level sports meet	Proposed to organize district level sports meet
III week	Food festival	Proposed to celebrate town-level food festival in college to promote entrepreneur skills in students.
IV week	Seminar/Webinar	Proposed to organize state level seminar/webinar
	State level Quiz competitions	Proposed to conduct state level quiz competitions to students on the occasion of National Science day
21	Antharjaatiya Matru Bhasha Dinotsavam	Celebration of the day
28	National Science Day	Celebration of the day

Month: March -2025

Date	Activity	Description
I week	Review meeting at different levels	Review of academic, administrative and financial aspects
	Budget utilization	Submission of all bills to STO/DTO
	Mid Exams to II Semester	Conduct of exams as per university schedule
II week	University Practical exams	Conduct of exams as per university schedule
	College Day	Celebration of the day
IV week	Stock verification	Stock verification of library and laboratories.
8	International Women's Day	Celebration of the day

Month: April -2025

Date	Activity	Description
I week	University examinations for IIIrd/Ist year students	Conduct of exams
	Mid-II for IV semester	Conduct of exams as per university schedule
II Week	Parents meet	Proposed parents-Teachers interaction
III week	University examinations for IIInd year students	Conduct of exams as per university schedule
IV week	Mid-II for II semester	Conduct of exams as per university schedule
14	Dr. B.R. Ambedkar Jayanti	Celebration of the day